

# CHARLEY STEPHENS

GRAPHIC DESIGNER & ARTIST

## EDUCATION

**Bachelor of Science in Graphic Design**  
Troy University, Troy AL  
August 2013-May 2018

## SKILLS

Proficient in various MS Office and Adobe applications. Experience with digital and analog photo-graphical equipment and processes. Very proficient with multiple graphic peripherals such as scanners, e-tablets, and more.

Interpersonal skills:  
Creative, problem solver, collaborator, negotiator, cordial, loyal, happy, decisive and patient

More Related skills:  
Photography, Painting, Organization and Illustrations

## EXPERTISE

- Adobe InDesign
- Adobe Photoshop
- Adobe Illustrator
- Adobe Bridge
- Adobe LightRoom
- Adobe XD
- Procreate
- Powerpoint
- Word
- Excel

195-12 Dimas St. Townhomes  
Mangilao, GU 96913

P

671-488-3934

E

charleywstephens@gmail.com

W

charleystephens.com

## EXPERIENCE

### Courtesy of Creative, Guam 2021-Present

Freelance Graphic Designer

- Logo and Branding Design
- Website Planning and Design
- Social Media Mock-ups

### NVIP Holding Company, Dallas, Texas 2020-2021

Graphic Designer

- Product Photography
- Social Media Advertising
- Website Design

### RSVP Magazine Montgomery, Alabama: 2017-2020

Graphic Designer

- Produce advertisements and article layouts
- Maintain website content and weekly e-mail blasts
- Run and update social media pages
- Plan photo shoots and article interviews
- Sell advertising

### Personally Employed, Pensacola, Florida: 2016-Present

Artist: Whiddon Art & Design

- Receive images for digital and paint commissions, manage shipping transactions, and converse with buyers about costs and concerns
- Create logo designs
- Freelance marketing and social media assistance

### Chick-Fil-A, Troy, Alabama: 2015-2017

Team Leader (Front of House)

- Led the team members on shift
- Assigned positions and tasks
- Managed money transactions
- Took catering orders
- Planned events with the marketing team
- Opened and closed the restaurant
- Managed a guest-centered environment